



Bainbridge  
Community Foundation  
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[crf@bainbridgecommunityfoundation.org](mailto:crf@bainbridgecommunityfoundation.org)

## **COMMUNITY RESPONSE FUND GRANT APPLICATION GUIDELINES**

### **Application Criteria**

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Community Response Fund (CRF) grants will provide financial resources in response to urgent social service needs in the Bainbridge community to organizations with a 501(c)(3) IRS determination.

Considerations for receipt of a grant include but are not limited to:

- Sustainability & strength of organization
- Funding need is clearly temporary
- Grant will replace or provide temporary funding for a program or capital expenditure that meets a critical & urgent community need
- Organization can show evidence of seeking additional funding
- The grant should directly benefit the community
- The grant will benefit the greatest number of people or the most under-served population

Note: No grants will be made to individuals; for any political purposes; to any religious organization where the funds would be used in whole or in part to further the organization's religious purpose; or for endowment funds.

### **Application Process**

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1. Fill out BCF's Community Response Fund grant application form found on our website ([bainbridgecommunityfoundation.org](http://bainbridgecommunityfoundation.org)).
2. Email completed form to [crf@bainbridgecommunityfoundation.org](mailto:crf@bainbridgecommunityfoundation.org).
3. You will receive a telephone call to acknowledge receipt and confirm grant application.

### **The Proposal Review Process**

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The BCF Grants Committee will review all proposals. It may request a site visit and additional information.

The Grants Committee will make a recommendation to the BCF Board of Trustees to fund, deny, or defer the grant request. The Board of Directors will make the final decision on proposals brought forward by the Grants Committee.

You will be notified of a grant award by telephone from BCF and disbursement of grant funds will be made promptly with grant agreement documentation.

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